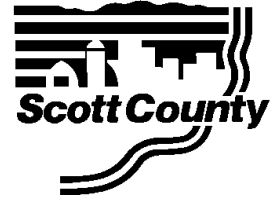


Administration

Purchasing Division

600 West Fourth Street
Davenport, Iowa 52801-1030



Ph: (563) 326-8793 Fax: (563) 328-3285
Email: purchasing@scottcountyiowa.gov

SCOTT COUNTY IOWA
Request for Proposal
October 21, 2021

**ONE TIME FUNDING FOR CAPITAL PROJECTS, EXPANSION AND/OR
IMPROVEMENT, OF PEER SUPPORT SERVICES**

INTRODUCTION

The mental health and disability services are managed through the Mental Health/Disability Services (MHDS) Regions in the State of Iowa. There are 14 regions currently. The Eastern Iowa MHDS Region consists of 5 counties: Cedar, Clinton, Jackson, Muscatine and Scott County with a population of approximately 300,102.

The Eastern Iowa MHDS Region is accepting proposals for one time funding opportunities for capital projects which would lead to the expansion and/or improvement of peer support services. The funding needs to be expended according to the terms of the contract. The intent is to provide funding to a provider for peer support services for individuals experiencing a mental health crisis. Peer support services provide an alternate or enhancement to the traditional mental health service system.

SCOPE OF WORK:

1. The provider can submit a proposal for peer services such as:
 - a. Peer Operated Respite Home (short term residential resource)
 - b. Wellness Center
 - c. Peer Drop In Center
2. Provide justification of the capital project.
3. Provide timeframe for start to finish of capital project.
4. Describe the plan to access other funding sources to sustain services.
5. Include the itemized cost estimate of the capital project.
6. Include a financial Draw Down plan for the project.
7. Submit RFP proposal with the provider's Board of Directors (Chair) signature.

OTHER PROPOSAL PROVISIONS:

- 1. The proposal application will not guarantee funding.**
- 2. The Management Team will review all proposals and make recommendations to the Eastern Iowa MHDS Regional Governing Board based on the submission of all requirements under Scope of Work.**
- 3. Funding level(s) for the proposal(s) will be determined by the Eastern Iowa MHDS Regional Governing Board.**
- 4. The provider will be expected to continue the peer support service or repay the Eastern Iowa MHDS Region a percentage based on years of operation since the capital project completion date.**
- 5. Metrics will be provided on a monthly basis as determined by the Eastern Iowa MHDS Region regarding utilization of the peer support services.**
- 6. The provider is expected to work toward achieving peer support services that meet SAMSHA Evidence Based Practices (EBP) standards.**
- 7. The provider is expected to provide peer support services in collaboration with other mental health services.**

Interested providers should submit proposals based on the scope of work, other proposal provisions, conditions and expectations contained herein.

Questions regarding this solicitation should be directed to:

**Lori Elam, Eastern Iowa MHDS Region CEO
Scott County Community Services Department
Lori.Elam@scottcountyiowa.gov**

Scott County CONTRACTOR Insurance Requirements

INSURANCE

The CONTRACTOR shall secure and maintain such primary insurance policies as will protect himself or his Subcontractors from claims for bodily injuries, death or property damage which may arise from operations under this contract whether such operations be by himself or by any Subcontractor or anyone employed by them directly or indirectly.

The CONTRACTOR shall have in force during the period of this contract, insurance as listed below. Scott County must be identified as a certificate holder and shall be named as an additional insured under General Liability.

(1) General Liability

Each Occurrence	\$1,000,000
General Aggregate	\$2,000,000
Products Completed	\$1,000,000

(2) Auto Liability

Any Auto, Hired & Non-Owned	
Combined Single Limit	\$1,000,000

(3) Excess Liability Umbrella \$1,000,000

THE ABOVE INSURANCE SHALL BE PRIMARY AND NON-CONTRIBUTORY

(4) Statutory Worker's Compensation with waiver of subrogation in favor of Scott County

CERTIFICATES OF INSURANCE

Certificates of Insurance, acceptable to Scott County indicating insurance required by the Contract is in force, shall be filed with the County prior to approval of the Contract by the County. The Contractor shall insure that coverages afforded under the policies will not be cancelled until at least thirty (30) days prior written notice has been given to the County. The Contractor will accept responsibility for damages and the County's defense in the event no insurance is in place and the County has not been notified.

INDEMNIFICATION

To the fullest extent permitted by the law, the Contractor shall defend, indemnify, and hold harmless the County, its officials and its agents and employees from and against all claims, damages, losses and expenses, including but not limited to, all attorneys' fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense

(1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom; and

(2) is caused in whole or in part by any negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

In any and all claims against the County, its officials or any of its agents or employees by any employee of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this Paragraph shall not be limited in anyway by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

TIMELINE

RELEASED: October 21, 2021

SUBMISSIONS DEADLINE: November 12, 2021

INTERVIEWS AND/OR ADDITIONAL QUESTIONS, if needed:

**SUBMISSIONS INSTRUCTIONS: Funds to be expended during this current fiscal year:
FY22- July 1, 2021 to June 30, 2022**

MAIL OR EMAIL SUBMISSIONS TO:

**Scott County Administration
Purchasing
600 West 4th Street-6th Floor
Davenport, IA 52801
Or purchasing@scottcountyiowa.gov**

Proposals will be accepted via regular mail, hand delivery, emailed with pdf file attached.

DEADLINE: November 12, 2021 at 2:00 pm

Scott County is not responsible for any delivery delays or logistical issues including but not limited to: internet delays or interruptions, computer failure, strikes, weather delays, etc.

Proposals received after the deadline will not be considered. Incomplete proposals that do not fully address scope will be considered non-responsive and will not be considered.

Verification of receipt may be made to the purchasing office at purchasing@scottcountyiowa.gov or 563-326-8793. Submittal and verification should be made well in advance of the deadline to avoid late delivery.